

## **Shabonee PTA Meeting Minutes - October 7, 2020**

Meeting was called to order at 9:00 am

**Meeting Attendees:** Rivka Daar, James Kinzer, Dr. Panozzo, Mrs. Buchanan, Shaka Martin, April Terrien, Adrienne Felder Mittelman, Deborah Eddy, Erin Cooper

### **School Report: Dr. Panozzo**

- a. Dr. Panozzo thanked the PTA Teacher Appreciation Committee for the smoothies and said they were a bit hit with school staff.
- b. Parent-Teacher conferences are scheduled for October 14-16.
- c. The students are doing very well with all of the transition and changes this year, especially given the fact that hybrid students have only had a few days in the building.
- d. Halloween plans are coming together. Guidelines regarding mask wearing and costumes to come.
- e. Staff is working with the Book Fair Committee, including a 3 minute video to launch the fair. Special theme days to promote various authors are planned, with Roald Dahl theme kicking off the fair this year.
- f. Mrs. Buchanan is working on opening the Dolphin Store.
- g. The school needs volunteers for recess and indoor recess, possible on Mondays. Rain days are challenging, with students in multiple locations inside building during recess. Discussion of having an on-call list for Mondays to be posted on school Facebook pages.

### **Presidents' Report:** Rivka Daar and Shaka Martin

The new tax-exempt letter is still in progress, and the old one expired on September 1, 2020. All paperwork has been submitted, but updated status may have to remain on hold until after PTA dues have been collected.

Many thanks to Trevor Hope for support with PTA Zoom links.

### **Vice-President's Report:** April Terrien

PTA is reaching out to new Shabonee families this year.

### **Treasurer's Report:** James Kinzer

Officers have been transferred on the bank accounts.

### **Secretary's Report:** Adrienne Felder Mittelman

No Update

### **Committee Reports:**

#### **Birthday Sign Committee (new):** Rivka reported for Edwina Boege

Committee efforts are going well, and they are developing a pool of volunteers and an accountability system.

#### **Book Fair:** Deborah Eddy reported

They are working on getting some type of donation for the book fair. Mrs. Alexander will provide support for book fair promotion, and the committee will work with Scholastic rep to develop other ways to market the fair.

**Council 27/5K:** Rivka Daar reported for Mileen Zucker

Community Race Day was September 26th. Families participated in either a 5k or 1 mile race. It was a beautiful day, with 331 total participants and 7 cheer stations. Council reached their fundraising goal of \$10,000 for the scholarship fund, which will go to GBN seniors who graduated from Wood Oaks.

**Directory:** Rivka Daar reported for Lynn Howard

The directory process is under way. The team finished proofreading the directory drafts and made edits. The directories should be ready for distribution after school fees are charged, and the committee will quarantine materials before distribution.

**Display Cases:** Rivka Daar reported

Committee activities are temporarily on hold

**Environmental Committee:** Adrienne Felder Mittelman reported

No update at this time.

**Family Night:** Rivka Daar reported for Dani Mokhtarian

Committee is working on a Virtual Scavenger Hunt and plans to tie-in with the Fundraising Committee. This would be a weekend-long event. Details to follow.

**Fund Raising:** Rivka Daar reported for Edwina Boege

Committee efforts are going very well. The Culver's event on September 15th raised \$350. Shabonee is coordinating with both Hickory Point and Wood Oaks for dine-out events. The next Wood Oaks event will be October 8th at Upper Crust Bagels, Hickory Point at Josh's on October 13th. The next Shabonee Tasty Tuesday will be November 10th, at Lou Malnatti's and then Chipotle in January.

The photography sessions with Jeremy Lawson were rain delayed until October 6th. Other efforts underway include Mabel's Labels, Amazon Smile, and Charleston Wrap.

**Library Aides:** Rivka Daar reported for Kim Zlatin

Mrs. Alexander reports that she does not need aides at this time.

**Membership:** April Terrien and Rivka Daar reported

The committee is waiting for school fees process and parent portal to open, to then process PTA memberships.

**Room Parent:** Rivka Daar reported

April Terrien and Rivka Daar will co-chair this committee. All classes now have room parents, most with 2-3. Room parents have been contacted and their names have been submitted to the directory. All class parties will be conducted via Zoom, with the first party on Halloween. PTA will send a list of party ideas and zoom access instructions to parents, including an optional Zoom demo.

The committee ordered Halloween punching bags to distribute as a giveaway item for students.

**School Supplies:** Rivka Daar reported for Apryl Schlueter

The committee is considering ideas for next year, based on this year's process, communicating with parents about supply ordering process and receipts and support for teachers regarding how to best inventory kids prior to first day of school to minimize any problems. Shabonee is contracted to work with EPI for 1 more year.

**Spirit Wear:** Rivka Daar reported for Aric Shlifka

Spiritwear was ordered and will be delivered today to Rivka's house. Items will be sorted by student, grade, and teacher. Delivery process details to follow.

**5th Grade Party:** Rivka Daar reported for Erin Cooper and Adrienne Felder Mittelman

No update

**Square 1 Art:** Rivka Daar reported

Karen Frum will head the committee this year.

**Staff Appreciation:** Rivka Daar reported for Dara Owen and Erin Machat

The committee hosted a surprise smoothie bar for teachers and staff, to celebrate the first month of school. They also presented Ted, Keith, and Doug with gift cards to thank them for all of their hard work on Custodian Appreciation Day.

**Yearbook:** Rivka Daar reported

Akua Akuffo and Amanda Larias have agreed to co-chair this committee. They met with TreeRing to review features and new details. There have been some issues with shipping defaulting to spring settings and families that ordered in September were charged for home delivery. These issues have since been resolved. There has been discussion of having a Halloween prop or photo frame outside of schools for families to use for pictures.

**New Business:**

**The next Shabonee PTA meeting will be held on November 11, 2020 at 9:00 am.**

The meeting adjourned at 10:00 am.

Respectfully Submitted,

Adrienne Felder Mittelman  
Shabonee PTA Secretary