

BOARD OF EDUCATION  
NORTHBROOK SCHOOL DISTRICT 27  
COOK COUNTY, ILLINOIS

Regular Meeting of 2/24/22	The regular meeting of February 24, 2022 of the Board of Education, School District 27 was called to order at 6:00 p.m., in the Wood Oaks COMMONS, 1250 Sanders Road, in said district.
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**Board Working Session at 6:00 pm / Regular Meeting at 6:30 pm**

### Wood Oaks Commons (Lower level)

President Alex Frum called the Board Working Session to order at 6:00 p.m.

Roll Call      On call of the roll, the following members were present:

Present: Mr. Alex Frum, president  
Mrs. Melissa Copeland, vice president  
Mr. Matthew Basinger  
Mrs. Melissa Carlos  
Dr. Gali Oren-Amit  
Mr. Daniel Terrien

Staff: Dr. John Deiter, superintendent  
Dr. Theresa Fournier, assistant superintendent  
Dr. Katharine Olson, assistant superintendent  
Dr. Kimberly Rio, assistant superintendent

Absent: Mr. Brian Paich

- Report on Fiscal Year 21 Comprehensive Annual Financial Report presented by Susan Jones of Miller Cooper & Co., Ltd.

Assistant Superintendent of Finance and Operations, Dr. Rio explained that this report has been prepared for the third consecutive year and the statistical section provides ten years of data; once approved, it will be posted on the district website.

Ms. Jones started with reviewing two items, she indicated that Northbrook #27, has been reported with an “unaudited” report under the management discussion and analysis for the year ended June 30, 2021 of the independent auditors report. That is the highest level of assurance for financial reporting. In addition, districts were required to adopt GASB 84 where the fiduciary activities and student activity funds were consolidated into the general fund. Ms. Jones reviewed the financial data as reported, the net position end of year was \$20,908,779.

**Regular Meeting 6:30 pm:**

Community Comments for Items on the Agenda - Comments were made by the following:

Agata Mitchell

Sari Unger

Sarah Veprinsky

Kristen Kaczmarek

## Discussion

- Updated Reopening Plan/COVID-19 Mitigation Plan

Superintendent Dr. Deiter reviewed the summer COVID-19 return to in-person instruction that was implemented in the fall of 2021. He discussed the recent court case in Sangamon County as well as the JCAR ruling, but currently we are still under the Governor's executive order and it remains to be seen as to whether or not he will extend it. Rates of positivity are decreasing, testing will continue so at this time it is being recommended that an updated COVID-19 mitigation plan be implemented effective March 7, 2022.

Masks will still be recommended as one of the layers of mitigation. Individuals that test positive for COVID-19 will be asked to isolate for at least five days following a positive test or symptom onset. The current increase in ventilation systems and disinfection will continue as well as 6 feet of social distancing during lunch periods. Classroom distancing of 3 feet will continue. Please see the district's website for the complete updated COVID-19 Mitigation Plan.

<https://resources.finalsite.net/images/v1646166413/nb27org/rsqmtdcwy38020bfo0q/Web-MitigationPlan2-25-22.pdf>.

The Board of Education reserves the right to update the COVID-19 Mitigation Plan as needed. A 10% positive test rate in suburban Cook County may warrant temporary masking and other restrictions.

**“We reserve the right to require masking in classrooms or situations where it is deemed medically necessary and due to the need for confidentiality, we will not be able to explain that”.**

### 1. Board

- Report on TrueNorth Leadership Council on February 9, 2022

Mrs. Copeland shared that TrueNorth is also working on an updated COVID-19 mitigation plan, as well as their strategic plan which includes their fiscal year 23 budget, facilities and staffing shortages.

MOTION: President Frum asked for a motion to move the second community comment up in the agenda to follow the consent agenda. Mrs. Carlos made the motion, seconded by Mr. Terrien, all in favor.

**Motion passes**

- Recognition for Dr. Rio on Receiving ASBO International's Certificate of Excellence in Financial Reporting Award (COE) for the FY21 Comprehensive Annual Financial Report

Mr. Frum congratulated Dr. Kimberly Rio, Assistant Superintendent for Business and Operations on receiving the ASBO International's Certificate of Excellence in Financial Reporting Award (COE) for the FY21 Comprehensive Annual Financial Report. This is the highest award that ASBO awards and this is the 13th consecutive year that Dr. Rio has received this prestigious award on behalf of her financial reporting for Northbrook School District #27.

### 2. Staff

- Discussion on Class 6b Application for 4000 Commercial Avenue, Northbrook

Assistant Superintendent of Finance and Operations, Dr. Rio reviewed the 6b application and explained that the location is currently owned by Walgreens, they plan to vacate the property by April 2022. This commercial space is a principal tax payer in District #27. Northbrook #27 is in favor of approving the application as does District #225, with a couple of provisions. The Village of Northbrook is the approving entity. This application requests a reduction in property tax assessment at a rate of 10% for the first 10 years after which it increases incrementally. The developer plans to purchase the property, demolish the building

and erect a new building which is expected to bring new jobs and commerce to the area as well as revitalize the space. The district has voiced their preference for a traffic study to be conducted and would prefer that traffic does not travel down Sanders Road or Laburnum, and take Commercial Drive and Sanders North to Lake Cook Road as an alternative route.

#### Consent Agenda

Board President Alex Frum called for Review of the Consent Agenda items.

Upon review Mrs. Copeland moved and Mrs. Carlos seconded the motion that the Board of Education approve the items on the consent agenda with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Alex Frum, Melissa Copeland, Matthew Basinger, Martha Carlos, Gali Oren-Amit and Daniel Terrien

NAY: None

ABSENT: Brian Paich

#### Mr. Terrien reviewed the January 2022 Month-End Financial Statement:

The District remains in a stable financial position, as of month-end January, the cumulative fund balance was at 59%. As a reminder, the district utilizes fund balance reserves for the months of September through January and April through June to cover regular operating expenses. On the revenue side of the budget, the majority of the receipts recorded were for state and federal grant sources of revenue. On the expenditure side of the budget, there are no unfavorable budget to actual line items to report. We have accounted for property tax refunds in January. As of month end, property tax refunds totaled \$304,104. On the Statement of Investments, the average rate of return for month end January was .057%.

Dr. Rio added that there were 7 bids received for the current Wood Oaks roofing project and skylight replacement. Elens & Maichin Roofing & Sheet Metal, Joliet, IL company was previously contracted in 2019 during the first phase of the Wood Oaks roofing and HVAC project and has been awarded this contract as the lowest responsible bidder. This project will come out of our fund balance reserve and we are within the projected budget for this project. On March 17th the next bid will be brought to the Board for approval.

**No. 19416** Minutes of the Board of Education Regular Meeting of January 27, 2022

**No. 19417** Approval of Additions to the Substitute Teacher List  
Marija Stankovic  
Brendon Sklar  
Deborah Sassali  
Deb Blumenfeld

- No. 19418**      Statement of Claims #1 for February, 2022 in the amount of \$3,644.24 was approved and the report is part of the official minutes.
- No. 19419**      Statement of Claims #2 for February, 2022 in the amount of \$635,863.12 was approved and the report is part of the official minutes.
- No. 19420**      Statement of Position for January, 2022, in the amount of \$17,730,984.86 was approved and the report was made part of the official minutes.

Copies of the Statement of Investments for the period ending January, 2022 were distributed to Board members for their review. This report shows that as of this date, the district has \$17,522,060.54 invested in funds that are earning interest at rates that range from 0.01 to 1.00 percent. This report was made part of the official minutes.

- No. 19421**      Statement of Receipts for January 2022, in the amount of \$352,242.68 was approved and the report was made part of the official minutes.
- No. 19422**      Status of Appropriations for January 2022, in the amount of \$2,563,503.99 was approved and the report was made part of the official minutes.
- No. 19423**      Wood Oaks Activity Report, January 2022, in the amount of \$15,656.66 was approved and the report was made part of the official minutes.

- No. 19424**      Revolving Fund, February 2022, in the amount of \$1,102.16 was approved and the report was made part of the official minutes.

- No. 19425**      Payroll Dated January 28, 2022, in the amount of \$836,278.76, be ratified and that the report was made part of the official minutes.

- No. 19426**      Payroll Dated February 15, 2022, in the amount of \$924,362.14, be ratified and that the report was made part of the official minutes.

- No. 19427**      Payroll Dated February 15, 2022 A, in the amount of \$1,740.68, be ratified and that the report was made part of the official minutes.

- No. 19428**      Approval of Destruction of Closed Session Audio Tapes Prior to July 2020

- No. 19429**      Approval of Summer 2022 Wood Oaks Junior High Roofing/Skylight Replacement  
Elens & Maichin Roofing & Sheet Metal, Joliet, IL

- No. 19430**      Approval of Summer Student Success Literacy and Math Program Budget

Community Comments Additional public comment was made in regards to the updated COVID-19 Mitigation Plan.

Sarah Young  
Julie Briskan  
Yury Lerner  
Agata Mitchell  
Nicole Amato

Unfinished Business  
None

New Business

**No. 19431** Acceptance of the Fiscal Year 21 Comprehensive Annual Financial Report (CAFR)

Mr. Basinger moved and Mrs. Copeland seconded the motion that the Board of Education approve the Acceptance of the Fiscal Year 21 Comprehensive Annual Financial Report (CAFR) with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Alex Frum, Melissa Copeland, Matthew Basinger, Martha Carlos, Gali Oren-Amit and Daniel Terrien

NAY: None

ABSENT: Brian Paich

**No. 19432** Approval of updated COVID-19 Mitigation Plan

**“We reserve the right to require masking in classrooms or situations where it is deemed medically necessary and due to the need for confidentiality, we will not be able to explain that”.**

Mrs. Copeland moved and Dr. Oren-Amit seconded the motion that the Board of Education approve the updated COVID-19 Mitigation Plan with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Alex Frum, Melissa Copeland, Matthew Basinger, Martha Carlos, Gali Oren-Amit and Daniel Terrien

NAY: None

ABSENT: Brian Paich

Good and Welfare Mr. Terrien recognized the PTA for all of their efforts and support, the Book Fair was very well attended. Thank you to the PTA members and volunteers for ensuring that the children had an opportunity to attend it.

Mr. Frum thanked the Teachers Association for meeting with the Board of Education and Administration and discussing all of the logistical details that went into the updated COVID-19 Mitigation Plan so that we can continue to move forward during this pandemic.

Closed Session No Closed Session

Superintendent Comments / Update

Dr. Deiter also thanked the Administration. Special recognition was mentioned for Dr. Rio, she has gone above and beyond this entire school year working through all of the mitigation, financial and facility challenges that the return to in-person instruction necessitated. She has had a plethora of duties otherwise assigned during her contract. Lastly, Dr. Deiter recognized the teachers for all of their adaptability, care and efforts. They have been the frontline spearheading this challenge.

**No. 19433** Motion to Adjourn the Open Board Meeting

**Adjournment:** There being no further business to come before the Board at this time Mrs. Copeland moved and Mr. Terrien seconded the motion that the meeting be adjourned. A voice vote was taken.

The motion was unanimously approved, and Mr. Frum called the meeting adjourned at 8:28 p.m.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

**MINUTES APPROVED AT THE MARCH 17, 2022 BOARD OF EDUCATION MEETING**