

BOARD OF EDUCATION
SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting of 09/19/19 The regular meeting of September 19, 2019 of the Board of Education, School District 27 was called to order at 6:30 p.m. in the Wood Oaks Library, 1250 Sanders Road, in said district.

Roll Call On call of the roll, the following members were present:

Present: Mrs. Helen Melnick, president
 Mr. Alex Frum, vice president
 Mrs. Laurie Garber-Amram
 Mr. Frank Andreou
 Mrs. Melissa Copeland
 Mr. Ed Feld
 Mr. Brian Paich

Staff: Dr. David Kroeze, superintendent
 Dr. Kimberly Arakelian, assistant superintendent
 Dr. Theresa Fournier, assistant superintendent
 Dr. Katharine Olson, assistant superintendent

Absent: None

President Melnick called the Regular Meeting to order at 6:30 p.m.

Communications

Board

The Board welcomed Mr. Lynn Himes and Mr. John Fester from the law firm Scariano, Himes and Petrarca to our meeting. They informed the Board of the services they provide for school districts, and answered any questions the Board had for them.

The Board recognized Dr. Kimberly Arakelian on receiving the Government Finance Officers Association Certificate of Achievement for Excellence in Finance Reporting.

The Board recognized Mrs. Gail Kahover for her 11 years of service as she will be retiring September 30, 2019.

The Board set a Policy Committee Meeting for October 22, 2019 at 5:30 p.m.

Dr. Arakelian will send out dates to the Finance Committee to set up a Finance Committee Meeting.

Mrs. Melnick announced the cancellation of the October 3, 2019 Board Working Session.

Community Comments

None

Staff

Dr. Fournier stated the District goes to great lengths to verify residency. We have signed a contract with a company named CLEAR. This company reviews public data bases and will flag those that are cross-verified and those that need a second run and those that need to prove residency. This service will simplify proof of residency, and take a burden off of the parents to provide verification.

Dr. Olson reported on the Wood Oaks Spring musical that will be presented in the spring of 2020. The musical has a proposed budget of \$5,500.

Dr. Arakelian reported on the NSSD Financial Model Committee meeting of September 15, 2019. This was the first introduction meeting of the financial model process, overview and input. The meeting was facilitated by Dr. Harry Rossi, the former superintendent of Northbrook/Glenview School District 30 and Mr. Dave Peterson, the former superintendent of NSSD. The Committee consists of approximately 17 members. The Committee is made up of NSSD Administrators, Leadership Council members of NSSD, Administrators from NSSD, Business Officers from various school districts and Special Ed Directors. The target goal is to provide a recommendation to the Leadership Council in December or January. Dr. Arakelian felt the December or January date was a little ambitious and that a recommendation would realistically be made sometime in the spring of 2020.

Dr. Fournier reported on a FOIA Request received from American Underground Sewer Maintenance and replied to it in an appropriate amount of time.

Consent Agenda

Mrs. Melnick called for Review of the Consent Agenda items.

Financial Report

Mr. Andreou presented the Financial Report for month ending August 2019. The District remains in a stable financial position. As of month end the cumulative fund balance was \$29.4 million; representing a 103% reserve level. On the revenue side of the budget, the majority of the receipts recorded are for property tax collections. We continue to receive distributions for the second installment 2018 taxes. As of month end, property tax refunds total \$179,030.56 On the Statement of Investments, the average rate of return for month end August was 2.04%.

No. 18645 Approval of Minutes of the Regular Board Meeting of August 22, 2019

Mr. Andreou moved and Mr. Paich seconded the motion that the Board of Education approve the minutes of the Regular Meeting of August 22, 2019.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18646 Approval of Minutes of the Closed Session of August 22, 2019

Mr. Andreou moved and Mr. Paich seconded the motion that the Board of Education approve the minutes of the Regular Meeting of August 22, 2019.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18647 Acceptance of Letter of Retirement

Mr. Andreou moved and Mr. Paich seconded the motion that the Board of Education Accept the Letter of Retirement for Mrs. Gail Kahover, Director of Communications, effective September 30, 2019

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18648 Statement of Claims for September 2019, Approved

Mr. Andreou moved and Mr. Paich seconded the motion that the Statement of Claims for September 2019, in the amount of \$965,080.16, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18649

Statement of Position for August 2019, Approved

Mr. Andreou moved and Mr. Paich seconded the motion that the Statement of Position for August 2019, in the amount of \$29,444,302.00, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

Copies of the Statement of Investments for the period ending August 2019 were distributed to Board members for their review. This report shows that as of this date, the district has \$29,391,226.73, invested in funds that are earning interest at rates that range from 0.01 to 2.65 percent. This report is to be made part of the official minutes.

No. 18650

Statement of Receipts for July 2019, Approved

Mr. Andreou moved and Mr. Paich seconded the motion that the Statement of Receipts for July 2019, in the amount of \$6,952,553.61, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18651

Status of Appropriations for August 2019, Approved

Mr. Andreou moved and Mr. Paich seconded the motion that Status of Appropriations for August 2019, in the amount of \$2,347,391.00, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18652 Wood Oaks Activity Account for June 2019

Mr. Andreou moved and Mr. Paich seconded the motion that the Wood Oaks Activity Account for June 2019, in the amount of \$27,889.49, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18653 Wood Oaks Activity Account for August 2019

Mr. Andreou moved and Mr. Paich seconded the motion that the Wood Oaks Activity Account for August 2019, in the amount of \$17,528.81, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18654 Revolving Fund for August 2019, Approved

Mr. Andreou moved and Mr. Paich seconded the motion that the Revolving Fund for August, 2019, in the amount of \$4,679.04, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18655 Payroll Dated August 30, 2019, Ratified

Mr. Andreou moved and Mr. Paich seconded the motion that the payroll dated August 30, 2019, in the amount of \$195,718.40, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18656 Payroll Dated September 6, Ratified

Mr. Andreou moved and Mr. Paich seconded the motion that the payroll dated September 6, 2019, in the amount of \$772,183.84, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18657 Payroll Dated September 13, Ratified

Mr. Andreou moved and Mr. Paich seconded the motion that the payroll dated September 6, 2019, in the amount of \$1,778.98, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18658 Approval of Extra Duty Stipends for the 2019-20 School Year

Upon recommendation by the superintendent, Mr. Andreou moved and Mr. Paich seconded the Board of Education approve the Extra Duty Stipends for the 2019-20 School Year.

Building	Club/Activity	Supervision	Athletics	Instructional	Amount
HP	\$10,416.00	\$85,009.16		\$1,988.00	\$97,413.16
SH	\$15,805.12	\$59,883.69		\$8,964.00	\$84,652.81
WO	\$39,800.00	\$144,294.77	\$72,619.14	\$106,884.40	\$363,598.31
District wide		\$6,480.00		\$14,300.00	\$20,780.00
TOTALS	\$66,021.12	\$295,667.62	\$72,619.14	\$132,136.40	\$566,444.28

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18659 Approval of the Wood Oaks Musical.

Upon recommendation by the superintendent, Mr. Andreou moved and Mr. Paich seconded the Board of Education approve the spring musical with a proposed budget of \$5,500.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld,
Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 18660

Unfinished Business

Adoption of the FY20 Budget

As recommended by the superintendent, Mr. Andreou moved and Mr. Paich seconded the motion that the Board of Education adopt a final budget for fiscal year 2019-20 at a total budget of \$28.5 million. This represents a balanced budget for all operating funds.

New Business

Draft of the 2020-2021 School Calendar

Dr. Kroeze stated that the calendar is actually very good with the following key notations:

- Our teachers will formally begin on August 17th.
- Students would begin on August 20th
- We will have two and a half weeks of student attendance prior to Labor Day as usual.
- Our last day of attendance is scheduled to be Tuesday, June 1, 2021
- All major breaks are aligned with District 225 – assuming they would not change any parameters from the past.
- There are five additional emergency days built into the calendar should we need to take any snow days, as required by the State.

Good and Welfare


Mrs. Melnick informed the Board that Alexandra “Allie” Kurtz, a former Northbrook School District 27 student was one of the persons killed in the boat fire in California, and stated that our thoughts go out to her family and friends.

Adjournment There being no further business to come before the Board at this time Mr. Andreou moved and Mr. Paich seconded the motion that the meeting is adjourned.

The motion was unanimously approved, and President Melnick called the meeting adjourned at 8:45 p.m.

CERTIFIED TO BE CORRECT:


PRESIDENT


SECRETARY